

PROJECT OUTLINE

16 October 1953

Subject: Renovation and Alterations to [REDACTED] for TSS, DD/P.

25X1A

Sub-Project Identification: NA

Amendment No.: NA

Originating Office: General Services Office, DD/A.

a. Office Chief: [REDACTED] Ext. 785

25X1A

b. Branch Chief: NA

c. Case Officer: NA

Target Area: NA

Type of Project: Departmental space, (Overt).

Financial Mechanism: Reimbursable to Public Buildings Service, GSA.

Funds Requested: \$372,041.29 vouchered - fiscal year 1954.
15,000.00 vouchered - fiscal year 1953 (obligated).

Current Status: Carry-over from fiscal year 1953. No previous considerations or approvals of Project Review Committee involved.

1. **OBJECTIVE:** To provide adequate, fireproof and secure housing for principal activity of TSS now located in Quarters I. The particular problem with present quarters is the danger of destruction of valuable and rare TSS documents needed for documentation of [REDACTED] personnel. 25X1A
2. **ORIGIN and POLICY GUIDANCE:**
 - a. Origin. Requirement is basic to the operation of TSS in the fulfillment of their general functions and responsibilities.
 - b. Whence proposed. In headquarters.
3. **SITUATION:** Necessity for providing fireproof protection of TSS documents and improved security of their general operation.
4. **PROPOSAL:** To obligate the sum of \$387,041.29 (\$15,000 already obligated against 1953 funds) in the renovation and alterations of the [REDACTED] through Public Buildings Service, GSA. The building is of brick and concrete construction, structurally sound, and contains 38,187 sq. ft. of space on three floors. The present condition of the building is such that there are no interior improvements and it is completely lacking in adequate electrical, plumbing and heating facilities. The building, which is located at approximately [REDACTED] adjacent to the [REDACTED] is owned by the Federal Government. See Appendix A for detailed estimate of cost. 25X1A
25X1A
5. **OPERATIONAL OUTLINE:** NA
6. **SECURITY:**
 - a. Cover. Overt. Will be under the security surveillance of Public Buildings Service guards, GSA.
 - b. NA
 - c. NA
 - d. NA
 - e. NA
 - f. NA
7. **COORDINATION:** NA
8. **CONTROL:** NA
9. **BUDGET DATA:**
 - a. Total over-all CIA funds required:

For Fiscal Year 1953	-	\$ 15,000.00
For Fiscal Year 1954	-	372,041.29
Total,		<u>\$387,041.29</u>

- b. Availability of CIA funds required. This item not specifically budgeted for fiscal year 1954. Normal funds under the control of DD/A inadequate to finance the entire project. Therefore, the following suggestion of financing is proposed:

(1) From General Services Office, DD/A, Fiscal Year 1953	\$ 15,000.00
(2) General Services Office, DD/A, Fiscal Year 1954	147,041.29
(3) DD/P, Fiscal Year 1954	150,000.00
(4) Reserve Fund of the Director, Fiscal Year 1954	75,000.00
Total,	\$387,041.29

Item (1) already obligated against 1953 funds.

Item (2) maximum which can be made available from funds budgeted for the general purposes of alterations and renovations.

Item (3) Agreed to by the Chief, Administration, DD/P.

Item (4) Subject to the approval of the Director.

c. NA

d. NA

e. Funding. By standard reimbursement procedure to Public Buildings Service, GSA.

f. NA

g. NA

10. SUPPORT DATA:

- a. Total CIA personnel: Support to be furnished by General Services Office and Public Buildings Service, GSA.
- b. Materiel. NA
- c. Communications. Except for telephone facilities, NA.
- d. Other CIA support. Additional 24 hour guard post to be supplied by Office of Security through Public Buildings Service, GSA.
- e. NA

11. GENERAL CONSIDERATIONS:

- a. Current status. Preliminary engineering drawings and specifications have been completed. Public Buildings Service awaiting transfer of funds.
- b. Commitments. The sum of \$15,000 already obligated for engineering purposes to General Services Administration.
- c. Effectiveness. NA
- d. Anticipated results. Improving general space situation by acquisition of a building of permanent construction. See Appendix B.
- e. Evaluation. NA
- f. Policy question. Use of approximately \$75,000 from the Director's Reserve Fund.
- g. NA
- h. NA
- i. NA
- j. NA
- k. NA